

1 Note Making and Outlines

2-3 Key Words

Symbols

Numbers

Abbreviations

I. _____

1. _____

2. _____

3. _____

4. _____

5. _____

The **KEY WORD OUTLINE** (KWO) organizes your thoughts.

2-3 Key Words

main idea words

Symbols

images drawn faster than writing words

Numbers

numerals like 1, 2, 3 and 1st, 2nd, 3rd

Abbreviations

commonly accepted forms of shortened words

Structure

I.

1. note
- 2.
- 3.
- 4.
- 5.

1 note per sentence
2-3 key words
Symbols, numbers, and abbreviations are free.



Source Text

Nile River

The Nile River in Africa is the longest river in the world. It begins in the rivers that flow into Lake Victoria, and it empties into the Mediterranean Sea. It flows north through or along ten countries. Every year floods deposit dirt and fine sand, called silt, in the soil along the sides of the river. This silt helps the plants thrive. From space the Nile looks like a green ribbon against the Sahara Desert. Many people depend on it for farming, transportation, and electricity.

KWO

Nile River

1. NR*, Africa, longest, 
1. Lake Victoria, Med. Sea
2. north, 10, countries
3. floods, silt, soil
4. silt, plants
5. space, ribbon, Sahara Desert**
6. depend, farming, transportation

• Write 1 note per sentence.

*Abbreviate the title NR in notes.

**Proper nouns count as one key word.